

London Borough of Harrow

CABINET FORWARD PLAN (1 November 2010 - 28 February 2011)

MONTH:- November

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

A Key Decision is a decision by the Executive which is likely to:

result in the council incurring expenditure which is, or the savings of which are, significant having regard to its budget for the service or function to which the decision relates; or

be significant in terms of its effects on communities living or working in an area of 2 or more wards of the Borough.

or where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
NOVEMBER						
West London Waste Authority (WLWA) - Waste Procurement: Inclusion of LB Harrow sites	To approve the inclusion of the Council depot and Civic Amenity site in the proposed WLWA	Cabinet	18 November 2010	Councillor Phillip O'Dell John Edwards, Divisional Director, Environmental Services	None	WLWA Paper - 13 July 2010

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	procurement as possible sites for development as waste facilities			andrew.baker@harrow.gov.uk Tel: 0208 424 1779		
West London Waste Plan - Proposed Sites and Policies Consultation Document	Approve the West London Waste Plan – Proposed Sites and Policies for statutory public consultation	Cabinet	18 November 2010	Councillors Keith Ferry and Phillip O'Dell Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Public consultation on the West London Waste Plan – Proposed Sites and Policies document will commence in mid-January for a period of six weeks, and will be undertaken in accordance with the Council's Statement of Community Involvement.	West London Waste Plan – Issues and Options (2009) Summary of responses to Issues and Options consultation. Sustainability Appraisal.
Future Organisation of Longfield Infant School and Longfield Junior School	Determination of statutory proposals	Cabinet	18 November 2010	Councillor Brian Gate Heather Clements, Director of Schools, Quality Assurance and	The outcome of the consultation on the proposals was reported to Cabinet in July 2010. Further	Report to Cabinet 15 July 2010

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				Commissioning chris.melly@harrow.gov.uk Tel: 020 8420 9270	opportunity for representations during the statutory notice period.	
London Permit Scheme (LoPS) and Fixed Penalty Notices (FPN)	To approve Harrow joining the LoPS as part of the Phase 2 tranche of London authorities. To approve the issue of fixed penalty notices for noticing offences by street work promoters	Cabinet	18 November 2010	Councillor Phillip O'Dell John Edwards, Divisional Director, Environmental Services david.eaglesham@harrow.gov.uk Tel: 0208 424 1500	LoPS consultation is undertaken with statutory undertakers and other statutory consultees by the lead London borough for LoPS, Hammersmith and Fulham, on behalf of the joining authorities. FPNs consultation is undertaken by Harrow as street works authority with statutory undertakers. The legislation allows the street works authority to implement these methods	Traffic Management Act 2004 and associated regulations and codes of practice. London permit Scheme, October 2009

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					of working and consultation is simply to inform and coordinate implementation with affected third parties.	
Community School Admissions Arrangements for 2012-13	To agree the draft admission arrangements and consultation process for the 2012-13 academic year	Cabinet	18 November 2010	Councillor Brian Gate Heather Clements, Director of Schools, Quality Assurance and Commissioning madeleine.hitchens@harrow.gov.uk Tel: 020 8424 1398	There is a statutory requirement to consult on admission arrangements. For 2012-13 the consultation period must last for a minimum of eight weeks, between 1 November and 1 March, to ensure that all consultees have enough time to respond. The consultation period for Harrow will be 29 November 2010 to 28 January 2011.	None

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					As the admission authority for community schools, Harrow must consult all other admission authorities within the relevant area, the Admission Forum, admission authorities in neighbouring local authority areas and relevant parents and other groups with an interest in the local area (for example, community groups).	
DECEMBER						
Draft Capital Programme 2011/12 - 2013/14	To approve the draft capital programme	Cabinet	15 December 2010	Councillor Bill Stephenson Myfanwy Barrett,	Consultation on the Programme to be included in the wider	None

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				Corporate Director, Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	budget consultation set out in the revenue budget report	
Draft Revenue Budget 2011/12 - 2013/14	Approve the draft revenue budget, including the schools budget	Cabinet	15 December 2010	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	Consultation plan to be included in the report	None
Draft Housing Revenue Account 2011/12 - 2013/14	Approve the draft HRA	Cabinet	15 December 2010	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	Some consultation with a variety of stakeholders to be undertaken	None
Council Tax Base	Approve the tax base for 2010/11	Cabinet	15 December 2010	Councillor Bill Stephenson	None	None

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				<p>Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269</p>		
Single Equalities Scheme	Approval of the Scheme	Cabinet Council	15 December 2010 17 February 2011	<p>Councillor Graham Henson</p> <p>Alex Dewsnap, Divisional Director, Partnership, Development and Performance mohammed.ilyas.harrow.gov.uk Tel: 020 8424 1322</p>	Consultation with Members, staff and the public to be carried out	Current Single Equalities Scheme, Legislation, Service Plans

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Future Organisation of Elmgrove Infant School and Elmgrove Junior School	Determination of statutory proposals	Cabinet	15 December 2010	<p>Councillor Brian Gate</p> <p>Heather Clements, Director of Schools, Quality Assurance and Commissioning chris.melly@harrow.gov.uk Tel: 0208 420 9270</p>	The outcome of the consultation was reported to Cabinet in July 2010. Further opportunity for representations available during the statutory notice period.	Report to 15 July 2010 Cabinet
Local Implementation Plan 2 (LIP2) and Strategic Environmental Assessment (SEA)	To approve consultation on the second transport local implementation plan (LIP2)	Cabinet	15 December 2010	<p>Councillor Phillip O'Dell</p> <p>John Edwards, Divisional Director, Environmental Services david.eaglesham@harrow.gov.uk Tel: 020 8424 1500</p>	LIP2/SEA consultation is essential to ensure the proposed policies and programme take account of user groups, the wider community and key stakeholders. The outcome of consultation on the draft document will be reviewed in Feb 2011 and a	Greater London Authority Act 1999, London Mayor's Transport Strategy, Draft Harrow Local implementation Plan 2

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					revised document submitted to Transport for London for final approval. Final endorsement will be sought from Council in April 2011	
Draft Residential Design Guide Supplementary Planning Document (SPD)	Adoption of the Draft Residential Design Guide as the 'Residential Design Guide SPD' as part of Harrow's Local Development Framework.	Cabinet	15 December 2010	Councillor Keith Ferry Stephen Kelly, Divisional Director of Planning Services matthew.paterson @harrow.gov.uk Tel: 020 8736 6082	Consultation was undertaken between 30 September and 28 October 2010 in accordance with the Council's Statement of Community Involvement. Various organisations and residents groups have been consulted, such as adjoining London boroughs, English Heritage and local	Consultation responses report highlighting issues raised and any changes made to the SPD as a result

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					residents' groups.	
Reducing Domestic Energy Consumption	<p>Seek external partnerships under the Community Energy Saving Programme (CESP) scheme to retrofit homes in the borough's seven Super Output Areas (SOAs) identified as fuel-poor</p> <p>Explore partnership options to install solar pv on the roofs of council housing</p> <p>Note the draft Affordable Warmth/Fuel Poverty strategy and agree to submit it to Harrow Partnership (HP) for consideration and further public</p>	Cabinet	15 December 2010	<p>Councillor Phillip O'Dell</p> <p>Brendon Hills, Corporate Director, Community and Environment Services andrew.baker@harrow.gov.uk Tel: 020 8424 1779</p>	Consultations will be undertaken with residents' groups	LB Harrow Climate Change Strategy and DECC:Fuel Poverty Strategy

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	consultation					
Carbon Reduction Commitment (CRC)	<p>Note the progress made to date on registering and preparing for the CRC scheme</p> <p>Note the need to develop a corporate Carbon Reduction Plan outlining necessary actions and responsibilities to deal with the CRC at a corporate level.</p> <p>Note the need to develop a Carbon Auction Strategy</p> <p>Confirm how to fund the retrofitting of schools and corporate buildings with energy efficiency measures.</p> <p>Implement phase 1 of an initial</p>	Cabinet	15 December 2010	<p>Councillor Phillip O'Dell</p> <p>Brendon Hills, Corporate Director, Community and Environment Services andrew.baker@harrow.gov.uk Tel: 020 8424 1779</p>	Consultations will be undertaken with Children's Services	The Climate Change Act 2008 and CRC Energy Efficiency Scheme Order 2010

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	retrofit programme as soon as possible after 1 April 2011					
JANUARY						
Collection Fund	To approve the Collection Fund position	Cabinet	13 January 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 0208 424 1527	None	None
Council Vision and Priorities	To agree the vision and priorities following consultation	Cabinet	13 January 2011	Councillor Bill Stephenson Tom Whiting, Assistant Chief Executive alex.dewsnap@harrow.gov.uk Tel: 020 8416 8250	All residents to be consulted via the residents' panel, online consultation, roadshows and open days.	Results of the Consultation

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FEBRUARY						
Development Plan - Core Strategy pre-submission Document	Approve the Core Strategy pre-submission document for statutory public consultation	Cabinet Council	13 January 2011 17 February 2011	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Formal consultation to be undertaken in accordance with the standards set out in Council's adopted Statement of Community Involvement and the guidance produced by the Planning Inspectorate for Regulation 27 consultation	Revised Local Development Scheme, LDF – Evidence Base Studies, Sustainable Communities Strategy, Sustainability Appraisal – Draft Environmental Report, Core Strategy Preferred Options (Nov 2009), Consultation Responses Report, Equalities Impact Assessments
Fees and Charges 2011/12	To approve fees and charges	Cabinet	10 February 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance steve.tingle@harrow.gov.uk	Consultation by individual service areas, where appropriate	None

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				Tel: 020 8420 9384		
Housing Revenue Account 2011/12 to 2013/14	Approve the Treasury Management Strategy and the Prudential Indicators	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	Consultation will have taken place with Tenants and Leasholders.	None
Final Revenue Budget 2011/12 - 2013/14	To recommend final revenue budget (including schools budget) to Council	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	Consultation will have taken place with residents on the draft vision and priorities via the resident's panel, online consultation, roadshows and open days	None
Final Capital Programme 2011/12 to 2013/14	To approve the final Capital Programme	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director,	Consultation will have taken place with residents on the draft vision and	None

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				Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	priorities via the resident's panel, online consultation, roadshows and open days	
Treasury Management Strategy and Prudential Indicators	Approve the Treasury Management Strategy and Prudential Indicators	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	None	None
Corporate Plan	To approve the Corporate Plan	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Tom Whiting, Assistant Chief Executive alex.dewsnap@harrow.gov.uk Tel: 020 8416 8250	Consultation will have taken place with residents on the draft vision and priorities via the resident's panel, online consultation, roadshows and open days	Reports to Cabinet on 7 October 2010 and 13 January 2011

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Acting Senior Professional - Democratic Services on telephone no. 020 8424 1881 or by email:

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